

INTERNATIONAL STUDENTS

Application & Student Entry/ Residence Permit Checklist

A practical checklist for organising admission, NELS permit documents, medical requirements, travel and post-arrival formalities.



APPLICANT RECORD

Your Application File

Complete these fields and retain this checklist with your application records.

APPLICANT FULL NAME

COUNTRY OF ORIGIN / RESIDENCE

PASSPORT NUMBER

PROGRAMME OF STUDY

PREFERRED INTAKE

GBS / NELS REFERENCE OR ENROLMENT KEY

STAGE 1

Confirm Admission Eligibility

18+

Minimum Age

18 years of age or above.

A

Academic Entry

Grade 12, A-Levels or equivalent.

EN

English Level

IELTS 5.0 or above.

4

Intake

January, April, August or October.

**Programme Availability Check****Chosen programme is open to international students.**

The CTH Level 3 Certificate in Management & Leadership for Business & Hospitality is listed in the GBS brochure as unavailable to international students.

**GBS has reviewed my eligibility.****IMPORTANT 2026 UPDATE****Permit Applications Must Use NELS**

From **30 September 2026**, the Passport and Immigration Office will not process Student Residence Permit applications submitted outside the National Electronic Licensing System.

STAGE 2

From GBS Offer to NELS Submission

The institution enrolls the accepted student on NELS and communicates the unique enrolment key.

01

Receive Your Offer

GBS evaluates the admission file and issues a Letter of Offer where requirements are met.

02

Obtain Enrolment Key

GBS enrolls the student on NELS and sends the generated key.

03

Apply Online

Complete all mandatory fields and upload the required documents through NELS.

04

Wait for Approval

A complete application is determined, in principle, within approximately two weeks.

STAGE 3

Documents to Upload on NELS

Prepare clear copies and keep the originals for the immigration appointment.

1 Identity & Photograph

- ☐ **Passport bio-data pages**
Passport valid beyond the intended period of stay.
- ☐ **Recent digital passport photograph**
170-181 px high by 132-151 px wide, or 45-50 mm high by 35-40 mm wide.
- ☐ **Personal details match exactly**
Name, date of birth and passport number are consistent.

2 Admission Documents

- ☐ **Letter of Offer from GBS**
- ☐ **Letter of Acceptance from the student**
Signed and dated in the format requested by GBS.
- ☐ **Academic documents requested by GBS**
Keep certificates and supporting records available.

3 Police / Character Certificate

- ☐ **Issued less than 6 months before submission**
- ☐ **Valid at national level**
District-, state-, provincial- or regional-only certificates are not accepted.
- ☐ **Submitted in English or French**

4 Financial Evidence

- ☐ **Certified bank statement or attestation**
Closing balance equivalent to at least **MUR 150,000**.
- ☐ **Sponsorship letter, if not self-funded**
- ☐ **Proof of identity of sponsor(s)**

Response deadline: where NELS requests missing information or clarification before arrival, the student has 14 days to respond. Failure to respond may cause the application to be set aside and require a fresh application.

STAGE 4

Accommodation & Medical File

Medical requirements vary by country. Confirm the latest requirements before arranging examinations.

5 Proof of Accommodation

Provide at least one accepted form of evidence:

- ☐ Rental agreement
- ☐ Residence confirmation
- ☐ Hotel booking
- ☐ Institutional accommodation undertaking

6 Medical Upload Rules

- ☐ Reports valid for 6 months at application date
- ☐ Country-specific tests checked
- ☐ All medical documents uploaded in the dedicated NELS Medical Certificate section

A Medical Reports Before Application

- ☐ **Fitness Certificate**
Based on a full medical examination.
- ☐ **Full Blood Count**
- ☐ **Fasting Blood Sugar**
- ☐ **Blood Urea**
- ☐ **Hepatitis B - Surface Antigen**
- ☐ **Hepatitis C - Antibody**
- ☐ **HIV test**
Method used must be specified.
- ☐ **VDRL / TPHA test**
- ☐ **Filariasis test, if applicable**
- ☐ **Leprosy examination confirmation, if applicable**
- ☐ **Chest X-ray report**
Certified by a radiologist, with name and signature.

Filariasis Test - Applicable Countries

Angola, American Samoa, Bangladesh, Benin, Brunei Darussalam, Burkina Faso, Cameroon, Central African Republic, Chad, Comoros, Congo, Democratic Republic of the Congo, Democratic Republic of Ethiopia, Dominican Republic, Equatorial Guinea, Eritrea, Fiji, French Polynesia, Ghana, Guinea, Guinea-Bissau, Haiti, India, Indonesia, Ivory Coast, Liberia, Madagascar, Malaysia, Mali, Mozambique, Myanmar, Nepal, New Caledonia, Niger, Nigeria, Papua New Guinea, Philippines, Samoa, Senegal, Sierra Leone, South Sudan, Sudan, the United Republic of Tanzania and Zimbabwe.

Leprosy Examination Confirmation - Applicable Countries

Bangladesh, Brazil, Congo, Democratic Republic of Ethiopia, India, Indonesia, Madagascar, Mozambique, Myanmar, Nepal, Nigeria, Philippines, Somalia, Sri Lanka and United Republic of Tanzania.

- ☐ I checked my country against both lists.
- ☐ I confirmed any additional requirements with GBS.

Medical File Verification

- | | | |
|--|--|---|
| ☐ Name and passport details are correct | ☐ Reports remain within validity period | ☐ Radiologist certification is present |
| ☐ All reports are legible | ☐ HIV testing method is stated | ☐ Files placed in the correct NELS section |

Source wording: the country names above follow the official 25 August 2026 guideline. Requirements may change and additional documents or tests may be requested.

STAGE 5

Travel & Post-Arrival Checklist

Complete these steps only after the appropriate entry approval has been issued.

1 Before You Travel

- ☐ **Entry permit has been issued**
It is valid for 6 months from the date of issue.
- ☐ **Travel is planned within 3 months before course start**
- ☐ **Accommodation is confirmed**
- ☐ **GBS has my arrival information**
- ☐ **Original documents are packed in hand luggage**
- ☐ **Passport remains valid beyond intended stay**

! Do Not Enter as a Tourist to Begin Studies

A person in Mauritius on a tourist, business or social visa is not authorised to apply for a residence permit to begin studies. Those categories cannot be converted or extended for study or exchange programmes.

- ☐ **I received the correct entry approval before travelling.**

2 Medical Tests After Arrival

Complete tests at a registered private clinic or laboratory and upload results to NELS within 14 days of arrival.

- ☐ **Full Blood Count**
- ☐ **Hepatitis B - Surface Antigen**
- ☐ **Hepatitis C - Antibody**
- ☐ **HIV test**
- ☐ **VDRL / TPHA test**
- ☐ **Filariasis test, if applicable**
- ☐ **Local leprosy medical certificate, if applicable**
- ☐ **Chest X-ray report certified by a radiologist**
- ☐ **All results uploaded within 14 days**

3 Original-Document Appointment

Bring the following originals when notified through NELS:

- ☐ **Passport**
- ☐ **Police / Character Certificate**
- ☐ **Certified bank statement or attestation**
- ☐ **Sponsorship letter and sponsor ID, if applicable**
- ☐ **Proof of accommodation**
- ☐ **GBS Letter of Offer**
- ☐ **NELS appointment notification**

Appointment rule: a student who misses the scheduled appointment is granted only one additional appointment. Rescheduling requests should be sent promptly to the PIO appointment email.

Post-arrival deadline: failure to upload the required medical reports or attend document verification may terminate the process and require the student to leave Mauritius.

STAGE 6

After Arrival & Ongoing Responsibilities

Monitor permit validity, NELS notifications and changes to your personal or accommodation details.

✓ Ongoing Student Duties

- ☐ **Residence permit and UID number received**
- ☐ **Bank account opened in Mauritius after permit/UID issuance**
- ☐ **PIO informed of changes to personal details or accommodation**
- ☐ **Employment conditions respected**
Eligible full-time foreign students may work up to 20 hours per week, subject to applicable regulations.
- ☐ **Permit expiry monitored**
Take action before expiry and respond to NELS notices.
- ☐ **Funds maintained for later study years**
After completion of the first year, the official guideline requires proof of at least MUR 150,000 in a local bank account for each year of study.

✓ Final File Quality Check

- ☐ **All NELS mandatory fields were completed**
- ☐ **All uploaded files were clear and readable**
- ☐ **Names, dates and passport details were consistent**
- ☐ **Submission receipt and notifications were saved**
- ☐ **All originals were retained safely**
- ☐ **GBS Admissions reviewed my file where required**

Need Assistance?

Contact GBS Admissions before submitting your permit file or making final travel arrangements.

MAURITIUS	info@gbsmu.com
INDIA	manager@gbsmu.com
PHONE / WHATSAPP	+230 58597216
CAMPUS	16 Avenue Buswell, Quatre Bornes, Mauritius



Passport & Immigration Office - Student Section

9th Floor, Sterling House, 9-11 Lislet Geoffroy Street, Port Louis
 Tel: +230 260 2073 / 260 2208
 General student email: pio_student@govmu.org
 Appointment rescheduling: piostudentappointment@govmu.org

SOURCES AND DISCLAIMER

- **GBS 2026/27 Brochure** - institutional contacts, admission requirements, programme availability and intake information.
- **Guidelines for Application and Issuance of Entry/Residence Permit to Study in Mauritius**, dated 25 August 2026.
- **Prime Minister's Office Communique on NELS applications**, dated 28 August 2026.

Important: This checklist is an organisational aid, not an immigration decision or legal advice. Requirements may change without notice and additional information may be requested. Confirm current requirements with GBS Admissions and the Passport and Immigration Office before submission or travel.